

**Fiscal Comments
Commission Meeting
December 10, 2024
Regular Meeting**

Policy Report

Consider Commercial Insurance Package for 2024

During the 2025 Operating Budget process, the City Commission approved \$615,000 for the City's Commercial Insurance Package. This was a 5% increase over the 2024 Commercial Insurance Package. The quote for the 2025 Commercial Insurance Package from Travelers was \$756,527, which is \$141,527 more than the 2025 budget. The additional premium will be paid from reserves from the applicable funds including the General Fund, Sewer Fund, and Refuse Fund.

Staff recommends approving the 2025 Commercial Insurance Package in the amount of \$756,527.

Policy Report No. FD # 2024-07

Fire Station No. 1 HVAC Replacement

Munis Project # F2303

During the 2024 Operating and 2024 – 2028 CIP Budget process the City Commission approved \$105,150 for the purchase and installation of a new HVAC system at Fire Station No. 1, which will replace the current system which is 24 years old and at the end of its expected life span.

The City of Leavenworth issued a Request for Proposals (RFP) for the project with submissions due on October 25, 2024 at 3PM. We received the following six bids:

Bidder	Address	Base Bid
Martin Mechanical Contractors	11632 Grandview Road Kansas City, MO 64137	\$117,415
Rand Construction Company	1428 W. 9 th Street Kansas City, MO 64101	\$129,896
AAIM Services	137299 22 nd Rd. Cumming, KS 66016	\$157,100
P1 Service LLC	11086 Strang Line Rd	\$169,376
D'Agostino Mechanical Contractors, Inc	4440 Oliver Street Kansas City, KS 66106	\$186,540
Design Mechanical Inc.	100 Greystone Ave. Kansas City, KS 66103	\$208,540

Staff recommends awarding the project to Rand Construction for \$129,896 for the following reasons:

- The proposal features an advanced hospital-grade UV light system that will be integrated into the Fire Station's building automation system
- The proposal includes a full year of preventative maintenance for the entire mechanical system in the base bids. The other proposals offered maintenance at an additional cost.
- The Fire Department has a strong, long-term relationship with Rand Construction.

The bid of \$129,896 exceeds the CIP budget amount of \$105,150 by \$24,746. This amount may be funded through a Department of Energy grant, although official confirmation of grant status is still pending. If the grant is not approved, the \$24,746 will be funded through the CIP Sales Tax Fund reserves.