

**Fiscal Comments**  
**Commission Meeting**  
**October 22, 2024**  
**Regular Meeting**

**Policy Report No. FD 2024-006**

**Request for Approval for the Purchase of Self-Contained Breathing Apparatus (SCBA) for the Fire Department**

**Munis Project # F2501**

During the 2025 Operating and 2025 – 2029 CIP Budget process, the City Commission approved \$345,000 for the purchase of thirty-two (32) Self-Contained Breathing Apparatus (SCBA) to replace the current units which are 10-years old and require continuous repairs. The primary purpose of the SCBA is to provide respiratory protection for firefighters. Along with turnout gear, SCBAs safeguard firefighters from exposure to superheated toxic gases and oxygen-deficient environments.

There are a limited number of manufacturers that produce this equipment; therefore, Staff is utilizing the HGAC Purchasing Consortium for the purchase of the SCBAs. The quoted price for thirty-three (33) SCBA's is \$290,397.89. In conjunction with the purchase of the SCBAs, Staff is requesting approval to purchase two Rapid Intervention Team (RIT) packs. The quote for the two (2) RIT packs is \$10,860. Therefore, the total purchase price for thirty-three (33) SCBA's and two (2) RIT packs, purchased through the HGAC purchasing Consortium is \$301,257.89.

Staff recommends accepting the Conrad Fire Equipment quotes utilizing the HGAC Purchasing Consortium in the amount of \$301,257.89 for the purchase of thirty-three (33) Self-Contained Breathing Apparatus and two (2) new Rapid Intervention Team (RIT) packs

**Policy Report PWD No. 24-37**

**Consider Approval of Contract Change Order No. 1 with Linaweaver Construction Related to the MSC/PD Storage Building**

**Munis Project # P2301**

During the 2024 Operating and 2024 – 2028 CIP Budget process the City Commission approved \$300,000 for the construction of a Public Safety & Public Works storage facility. In order to save on construction costs, Becky Beaver, Assistant Operations Superintendent, was tasked to act as the General Contractor for the project and coordinate all needed sub-contractors instead of hiring one firm to do all of the work. City staff constructed the pad site and relocated conflicting utilities.

The building was constructed by QSI for \$71,730. The low bid for the concrete floor was submitted by Linaweaver Construction for \$43,494. After receiving the quote for the concrete floor, Staff determined that the storage facility would be used for loaded salt trucks in the winter months, in addition to other street equipment. This additional requirement necessitated a change in specs with regard to increasing the slab thickness and adding a road-rated floor drainage system and concrete approach. The cost for the change in specs is an additional \$40,933.60.

The total estimated cost of the project is as follows:

| <b>Item Description</b>     | <b>Item Cost</b>    |
|-----------------------------|---------------------|
| Building                    | \$71,730.00         |
| Concrete – original bid     | \$43,494.00         |
| Concrete - change order #1  | \$40,933.60         |
| Electrical work (estimate)  | \$30,000.00         |
| Wall and other items        | \$10,000.00         |
| Contingency                 | \$30,000.00         |
| <b>Total Estimated Cost</b> | <b>\$226,157.60</b> |
| Approved budget for project | \$300,000.00        |

Therefore, even with the change order, the total project cost will come in significantly under budget.

Staff recommends approval of Contract Change Order No. 1 with Linaweaver Construction in the amount of \$40,933.60.

#### **Policy Report No. P&R 04-24**

#### **Consider Approval of the Design-Build Amendment with Sands Construction Company for Construction of New Administrative Offices for the Parks and Recreation Department City Project No. 2023-RCCOFFICE Munis Project No. A2109**

During the 2023 Operating and 2023 – 2027 CIP Budget process the City Commission approved \$385,000 for the construction of a new administrative offices in the River Front Community Center for the Parks and Recreation Department to be paid for with ARPA funds.

In March of 2023, staff solicited requests for qualification from design-build teams for the project. At the October 10, 2023, meeting, the City Commission approved the design-build contract with Sands Construction. The design work is now complete and the design-build team at Sands Construction and Staff have reached a total project design and construction cost not to exceed \$384,923. The City has already spent \$1,369.14 on the project for the purpose of creating plans to be included in the bid documents. In addition, new office furniture will cost approximately \$48,000. Therefore, the total cost of the project, including furniture, will be approximately \$434,292.14, which is \$49,242.14 over budget. There are sufficient reserves in the CIP Sales Tax Fund to cover the additional costs of this project.

Staff recommends the City Commission approve the amendment between the City and Sands Construction Company at the guaranteed maximum price of \$384,923 as defined in the amendment and authorize the Mayor to sign the agreement.

**COOPERATIVE PURCHASING REQUEST**

**Instructions:**

Cooperative Purchasing provides an opportunity for two or more entities to combine together for the purchase of goods and/or services from a single vendor contract. Cooperative Purchasing is exempted from the competitive bidding requirements. Section II must include the reason Cooperating Purchasing is in the best interest of the City for request.

**All Requests must be reviewed and endorsed by Dept Directors, reviewed by the Finance Dept, and be approved by the City Manager**

**SECTION I**

|   |                                |   |       |                                     |         |
|---|--------------------------------|---|-------|-------------------------------------|---------|
| 1. REQUESTING DEPARTMENT<br><b>Fire</b>   |                                | 2. PERSON SUBMITTING REQUEST<br><b>Gary Birch</b> |       |                                     |         |
| 3. VENDOR<br><b>Conrad Fire Equipment</b> | 4. AMOUNT<br><b>301,257.89</b> | 5. REQUEST FOR:                                   | GOODS | <input checked="" type="checkbox"/> | SERVICE |

6. DESCRIPTION OF REQUIREMENT

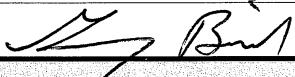
**33-Self Contained Breathing Apparatus, 66 - 45 minute air bottles, 60 - G1 Face Piece, 18-Spare Batteries, 3- 6 Bank Battery Charging Stations, 4- QC Adapters for Fill Stations, 2- G1 RIT QC Packs.**

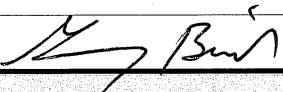
**SECTION II**

7. EXPLANATION AND JUSTIFICATION FOR COOPERATIVE PURCHASING REQUEST.

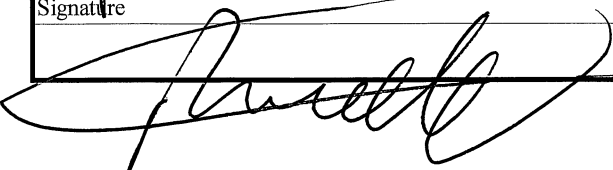
Each manufacturer for Self Contained Breathing Apparatus (SCBA) have dealerships who sell specifically their product. These dealerships (distributors) have territories divided geographically across the country. These dealerships are prohibited from providing quotes outside their respective areas. The consumer can only purchase the make, model from the dealership assigned. Looking at a different manufacturer is the only way to achieve a cost analysis. The challenge when doing this, not all products are equal in design and options.

**SECTION III**

|  |                            |
|--|----------------------------|
| 8a. REQUESTED BY (print name)<br><b>Gary Birch</b>   | Title<br><b>Fire Chief</b> |
| Signature<br> | Date<br><b>10-22-2024</b>  |

|  |                           |
|--|---------------------------|
| 8b. APPROVED BY (print name)<br><b>Gary Birch</b>  | Department Director       |
| Signature<br> | Date<br><b>10-22-2024</b> |

|                              |                           |
|------------------------------|---------------------------|
| 8c. APPROVED BY (print name) | Finance Director          |
| Signature                    | Date<br><b>10-22-2024</b> |

|   |                           |
|---|---------------------------|
| 8c. APPROVED BY (print name)<br><b>Pat Hitchens</b>   | City Manager              |
| Signature<br> | Date<br><b>10-22-2024</b> |

# CONRAD FIRE EQUIPMENT, INC.

19922 W 162nd Street Olathe, KS 66062

www.CONRADFIRE.com

(913) 780-5521

(913) 780-5251 Fax

## QUOTATION 151571

CUSTOMER NO.  
1441

**BILL TO:**

LEAVENWORTH FIRE DEPT  
3600 S. 20 ST  
LEAVENWORTH, KS 66048

**SHIP TO:**

LEAVENWORTH FIRE DEPT  
3600 S. 20 ST  
ATTN: GARY BIRCH  
LEAVENWORTH, KS 66048

PHONE: 913/682-3346  
FAX: 913/680-2770

PAGE 1

| DATE  | SHIP VIA    | F.O.B.   | TERMS            |            |
|---|-------------|--|------------------|------------|
| 09/18/24  | GROUND      |  | NET 30 DAYS      |            |
| PURCHASE ORDER NUMBER   | ORDER DATE  | SALESPERSON  | OUR QUOTE NUMBER |            |
| MSA SCBA'S  | 09/18/24    | 170 252  | 151571           |            |
| QUANTITY  | ITEM NUMBER | DESCRIPTION  | UNIT PRICE       | AMOUNT     |
| ORDERED   | SHIPPED     |  |                  |            |
| 33  |             | MSA-AG1FS441MA2C2LAR G1, 4500, QUICK CONNECT<br>4500 PSI, QUICK CONNECT,<br>STANDARD HARNESS W/O CHEST<br>STRAP, METAL BAND CRADLE,<br>ADJUSTABLE SWIVEL LUMBAR PAD,<br>SOLID COVER LEFT SHOULDER,<br>CONTINUOUS REGULATOR HOSE,<br>UNIVERSAL EXTENDAIRE II<br>EMERGENCY BREATHING SUPPORT,<br>LEFT CHEST SPEAKER, RIGHT<br>SHOULDER PASS, RECHARGEABLE<br>BATTERY | 6,642.00         | 219,186.00 |
| 66  |             | MSA-10175708 CYL VLV QC G1 RC 4500 PSIG 66C  | 599.00           | 39,534.00  |
| 60  |             | MSA-10156459 G1 FACEPIECE MEDIUM   | 321.00           | 19,260.00  |
| 18  |             | MSA-10148741-SP G1 RECHARGEABLE BATTERY PACK   | 429.50           | 7,731.00   |
| 3   |             | MSA-10158385 G1 6 BANK BATTERY CHARGING STA  | 832.15           | 2,496.45   |
| 4   |             | MSA-10162403 G1 QC ADAPTER FOR FILL STATION  | 547.61           | 2,190.44   |
| CUSTOMER REPSONSIBLE FOR ANY SHIPPING COSTS.                                    |             |  |                  |            |
| PROMOTIONAL PRICING GOOD FOR ORDERS PLACED BY 10/31/2024 PER ORDER REASON B02.< |             |  |                  |            |

|               |          |         |                |     |            |                 |
|---------------|----------|---------|----------------|-----|------------|-----------------|
| Product Total | Discount | Freight | Taxable Amount | Tax | Misc. Amt. | QUOTATION TOTAL |
|---------------|----------|---------|----------------|-----|------------|-----------------|

**"WE APPRECIATE YOUR BUSINESS"**

RETURNED GOODS WILL NOT BE ACCEPTED WITHOUT PRIOR RETURN AUTHORIZATION NUMBER FROM CONRAD FIRE EQUIPMENT. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.

# CONRAD FIRE EQUIPMENT, INC.

19922 W 162nd Street Olathe, KS 66062

www.CONRADFIRE.com

(913) 780-5521

(913) 780-5251 Fax

## QUOTATION 151571

CUSTOMER NO.  
1441

### BILL TO:

LEAVENWORTH FIRE DEPT  
3600 S. 20 ST  
LEAVENWORTH, KS 66048

### SHIP TO:

LEAVENWORTH FIRE DEPT  
3600 S. 20 ST  
ATTN: GARY BIRCH  
LEAVENWORTH, KS 66048

PHONE: 913/682-3346

PAGE 2

FAX: 913/680-2770

| DATE     | SHIP VIA | F.O.B. | TERMS       |
|----------|----------|--------|-------------|
| 09/18/24 | GROUND   |        | NET 30 DAYS |

| PURCHASE ORDER NUMBER | ORDER DATE | SALESPERSON | OUR QUOTE NUMBER |
|-----------------------|------------|-------------|------------------|
| MSA SCBA'S            | 09/18/24   | 170 252     | 151571           |

| QUANTITY | ITEM NUMBER | DESCRIPTION | UNIT PRICE | AMOUNT |
|----------|-------------|-------------|------------|--------|
|----------|-------------|-------------|------------|--------|

ORDERED SHIPPED

This quote expires thirty (30) days after the date appearing on this quotation unless CFE receives and accepts Buyer's order within that period. Prior to the referenced expiration date, this quote may be changed by CFE at any time upon CFE providing such written notice to Buyer prior to CFE receiving and accepting Buyer's order within the aforementioned thirty (30) day period.

Please note: A 3% credit card service fee will be assessed on all credit card payments in excess of \$3,000. Orders may not be broken into smaller dollar amounts to avoid this service charge. Cash, check, ACH, and wire transfer payments will not be subject to a service charge.

| Product Total | Discount | Freight | Taxable Amount | Tax  | Misc. Amt. | QUOTATION TOTAL |
|---------------|----------|---------|----------------|------|------------|-----------------|
| 290,397.89    | 0.00     |         | 290,397.89     | 0.00 |            | 290,397.89      |

### "WE APPRECIATE YOUR BUSINESS"

RETURNED GOODS WILL NOT BE ACCEPTED WITHOUT PRIOR RETURN AUTHORIZATION NUMBER FROM CONRAD FIRE EQUIPMENT. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.

# CONRAD FIRE EQUIPMENT, INC.

19922 W 162nd Street Olathe, KS 66062

www.CONRADFIRE.com

(913) 780-5521

(913) 780-5251 Fax

## QUOTATION 151613

CUSTOMER NO.

1441

**BILL TO:**

LEAVENWORTH FIRE DEPT  
3600 S. 20 ST  
LEAVENWORTH, KS 66048

**SHIP TO:**

LEAVENWORTH FIRE DEPT  
3600 S. 20 ST  
ATTN: GARY BIRCH  
LEAVENWORTH, KS 66048

PHONE: 913/682-3346

FAX: 913/680-2770

PAGE 1

| DATE  | SHIP VIA    | F.O.B.        | TERMS                          |          |            |                 |
|---|-------------|---------------|--------------------------------|----------|------------|-----------------|
| 09/24/24  | GROUND      |               | NET 30 DAYS                    |          |            |                 |
| PURCHASE ORDER NUMBER   | ORDER DATE  | SALESPERSON   | OUR QUOTE NUMBER               |          |            |                 |
| RIT SYSTEM / BAG  | 09/24/24    | 254 252       | 151613                         |          |            |                 |
| QUANTITY  | ITEM NUMBER | DESCRIPTION   | UNIT PRICE                     | AMOUNT   |            |                 |
| ORDERED   | SHIPPED     |               |                                |          |            |                 |
| 2   |             | MSA-10206313  | G1 4500 RIT QC,UEBSS           | 5,070.00 | 10,140.00  |                 |
| 2   |             | WIT.TN-RBL303 | TRUE NORTH L-3 LIT SPD RIT BAG | 360.00   | 720.00     |                 |
| CUSTOMER RESPONSIBLE FOR ANY SHIPPING COST.   |             |               |                                |          |            |                 |
| <p>This quote expires thirty (30) days after the date appearing on this quotation unless CFE receives and accepts Buyer's order within that period. Prior to the referenced expiration date, this quote may be changed by CFE at any time upon CFE providing such written notice to Buyer prior to CFE receiving and accepting Buyer's order within the aforementioned thirty (30) day period.</p> <p>Please note: A 3% credit card service fee will be assessed on all credit card payments in excess of \$3,000. Orders may not be broken into smaller dollar amounts to avoid this service charge. Cash, check, ACH, and wire transfer payments will not be subject to a service charge.</p> |             |               |                                |          |            |                 |
| Product Total   | Discount    | Freight       | Taxable Amount                 | Tax      | Misc. Amt. | QUOTATION TOTAL |
| 10,860.00   | 0.00        |               | 10,860.00                      | 0.00     |            | 10,860.00       |
| <b>"WE APPRECIATE YOUR BUSINESS"</b>  |             |               |                                |          |            |                 |
| RETURNED GOODS WILL NOT BE ACCEPTED WITHOUT PRIOR RETURN AUTHORIZATION NUMBER FROM CONRAD FIRE EQUIPMENT. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.  |             |               |                                |          |            |                 |

|                                     | MSA                              | Scott                         |
|-------------------------------------|----------------------------------|-------------------------------|
| 33- Harness assembly only           | \$219,186.00                     | \$218,248.80                  |
| 66- bottles 45min. 45 PSI           | \$39,534.00                      | \$41,490.90                   |
| 60-mask                             | \$19,260.00                      | \$20,121.00                   |
|                                     | \$277,980.00                     | \$279,860.70                  |
| Scott, buddy breather, Rit fittings |                                  | \$20,486.00                   |
| MSA, 18 extra batteries             | \$7,731.00                       |                               |
| 3-6 bank charging stations          | \$2,496.45                       |                               |
| Fill station adapters               | \$2,190.44                       | \$2,190.44                    |
| Total                               | \$290,397.89                     | \$302,537.14                  |
|                                     |                                  |                               |
| 2 new RIT Packs                     | \$10,860.00                      |                               |
|                                     | \$301,257.89                     | \$302,537.14                  |
|                                     | 3 - 6 bank charging stations     |                               |
|                                     |                                  | 6 double A batteries per pack |
|                                     | adjustable lumbar                |                               |
|                                     | Blue tooth ready                 |                               |
|                                     | 15 year bumper to bumper         | life time                     |
|                                     | including Batteries, pass device |                               |
|                                     |                                  |                               |
|                                     |                                  |                               |
|                                     |                                  |                               |